

# Bands:  
Power:  
Arriving:  
Do not fill Vendor Coordinator use



# South Country Fair MARKET TENT Application

**Deadline for application May 30.**

Name of Booth/Organization: .....

Type of Booth:  Merchant/Importer  Artisan  Holistic Work

Contact Person: .....

Phone – day ..... Phone – eve ..... Fax .....

Address – in full .....

..... Postal Code .....

E-mail ..... Website .....

**Space:**

Each Vendor space is 8ft by 6ft. The fee is \$105 per space.

Number of Vendor Spaces Requested \_\_\_\_ x Space Fee \$105 (\$78.75 for non-profit)

Do you Require Power? Yes \_\_\_\_ No \_\_\_\_

If Yes: 120v/15amp \_\_\_\_ (15\$) X \_\_\_\_

**South Country Fair Week-End Passes:**

You can purchase your weekend passes at the time of registration for \$100.00 each. Any time after registration and during the Fair weekend, full gate prices apply.

Please list yourself (proprietor) and guests.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_ Number of passes Requested \_\_\_\_ x \$100

Please indicate the day and time you will be coming to set up:.....

**Market Vendor Camping Policy**

Market vendors are not allowed to camp within the stage area. Market Vendors are to purchase car passes and camp in public camping areas of the fair. The Vendor Camping area ***is not*** an option for Market Vendors at this time. Car passes for lower camping are available at the gate on a first come first serve basis. There is no guarantee of getting a lower camping parking pass as there is limited spaces and they sell out quickly.

If you are accepted as a vendor a space will be allotted to you. **All Vendors must check in with the Vendor Coordinator or designate before entering site and setting up.**

**Market Vendors will be not let in after gate hours.**

**Please include description and photos/website of your products and service.** In your description indicate if your products or service is made/designed by you, 'Fair Trade' and/or has sustainable aspects. Returning Vendors do not write "Same as before

**\*NOTE\*** This information and your website address will be used for a 'brief description' of your booth in the Festival's Program.

**Please E-MAIL 50 words in word format or so describing your booth to [scvendors@gmail.com](mailto:scvendors@gmail.com), to be used in the festival program.**

Returning Market Vendors are not guaranteed a spot at the Festival.

**What to bring:**

Market Vendors are required to provide flooring(if you choose), market vendors needing part of a single circuit for lights (bring your own ext. cord 50ft min), lighting, display table (max 8ftx6ft), chairs, and all other equipment.

The electric grid at the fair is limited, and electrical needs are an important consideration in the selection process. The festival is an eco-aware event, and requires vendors to participate in composting, recycling and other green programs.

**Market Vendor Vehicle Policy**

Over the past few years, we have had several close calls, wherein vendor vehicles have posed serious safety risks to fair-goers, especially children. In order to address this problem and reduce the risks of an accident, the following vendor vehicle policy has been implemented for South Country Fair.

Vendors may use vehicles to set up and stock booths until 3pm on Friday. After which, vehicles may be used to restock booths only between the hours of 5am and 7am. Otherwise, rickshaws or carts may be used for restocking purposes. Vendors may use vehicles to pack up their operations, on Sunday, one hour after the music and festivities on the main stage have come to an end. When not being used for restocking purposes, vendor vehicles are to be parked in the public fairgoer lot in the vicinity of the Main Gate.

- Vehicles that enter the grounds must not exceed a speed limit of 5km/hr (average walking speed)
- When reversing or parking your vehicle, you must have a spotter

No pets allowed. All South Country Fair rules apply to vendors as well.

**Market Vendor Hours of Operation Policy**

In order to provide the opportunity to secure, clear and clean the stage area, on Friday and Saturday night, vendors must close their booths no later than 10 minutes after the music on the Main Stage has come to an end and may reopen no sooner than 8am the following morning.

During the fair we ask that you are open by at least 10am and remain open until at least 10 pm. You may open earlier and stay open later up until the end of music if you choose.

**Check In/Set Up Hours**

Thursday (9 am - to 5.00 pm.)

Friday (9 am - to 3.00 pm.)

Must be set up for 3pm, Friday,

**Vendors will be not let in after gate hours**

**Tear down**

Sunday, 10 minutes after the music on the Main Stage has come to an end or at the discretion of the Vendor Coordinator you may start early if it will enable you to be off site by 7 pm

**All patrons are required to be off site by 7 pm on the Sunday for security reasons.**

**Payment and Cancellation Policy:**

Payment is required with your signed application. No vendor shall be placed until payment is received. Vendors must abide by the South Country Fair (SCF) rules and regulations, and any other applicable regulations and legislation. There are no exclusive rights on products being sold at the SCF. Vendor agrees to have their name included in SCF marketing material. In the event that a vendor damages or causes to be damaged, any property or equipment belonging to or under the authority of the SCF, the SCF may repair the damage and charge the cost that exceeds the damage deposit to the vendor. The SCF is not responsible for any lost, stolen or damaged property or any injuries that might occur. The SCF reserves the right to make changes, additions or deletions to the Vendor contract regulations at any time.

**Cancellation**

If you are accepted as a vendor you may cancel up until July 1, with proper notification to the Vendor Coordinator, there is no penalty for withdrawal for any reason. **If you cancel after July 1 there are no refunds on cancellations received after July 1.**

**Donation:**

South Country Fair Volunteers are the heart of this festival. On the Saturday all volunteers are asked to gather in front of the Main stage for a photo opportunity and to be recognized for the hard work they put in to make the festival possible. As a show of appreciation our Volunteer coordinator makes a draw of names from the volunteers to win a prize donated by you our vendors. It would be wonderful if you would help us out by donating an item/product of yours to this recognition draw. Thank you.

A volunteer will be sent around once everybody is set up to collect any donations you have.

**No E-mail applications will be accepted. Please include your cheques when you mail your application.**

**Please make cheques payable to: South Country Fair Association**

**Application deadline is May 30. Applications and cheques can be mailed to:**

**Gary Unser, 1342 Hook Dr, Kamloops, B.C V2B-7S9**

**E-Mail: [scfvendors@gmail.com](mailto:scfvendors@gmail.com)**

***Only those Vendors who are chosen to attend the fair will be contacted.***

**Your payment may be processed June 1**

*I accept the above stated conditions and do not hold South Country Fair or its staff or volunteers legally responsible for any loss, damage or theft incurred to myself, my employees or my goods and equipment during this event. I understand that health and safety inspections will occur during the Festival and that I need to have all required permits and insurance present.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Did You Forget Anything? Checklists: **Fill in Please!**

| <b>Fees</b>                      | <b>Fill In</b>  |
|----------------------------------|---|
| ____ x Space Fee \$105           | \$ _____  |
| ____ x (15\$) electrical service | \$ _____  |
| ____ x 105\$ festival bands      | \$ _____  |
| <b>TOTAL</b>                     | Cheque 1: \$<br><b>(booth fee + electrical fee + bands)</b> |

| <b>Documentation</b>   | <b>Circle</b> |           |           |
|--|---------------|-----------|-----------|
| Description and photos/website your product  | <b>YES</b>    | <b>NO</b> | <b>NA</b> |
| Stamped self addressed envelope  | <b>YES</b>    | <b>NO</b> | <b>NA</b> |
| I have sent an electronic description of my business to be included in the SCF program to <a href="mailto:scfvendors@gmail.com">scfvendors@gmail.com</a> | <b>YES</b>    |           |           |
| I have included payment with my application  | <b>YES</b>    |           |           |

| <b>Policy's</b>   | <b>Circle and initial</b> |                 |
|---|---------------------------|-----------------|
| I have read and agree to abide by the <b>Vendor Vehicle Policy</b>            | <b>YES</b>                | Initials: _____ |
| I have read and agree to abide by the <b>Market Vendor Camping Policy</b>     | <b>YES</b>                | Initials: _____ |
| I have read and agree to abide by the <b>Vendor Hours of Operation Policy</b> | <b>YES</b>                | Initials: _____ |
| I have read and agree to abide by <b>Payment and Cancellation policy:</b>     | <b>YES</b>                | Initials: _____ |
| I have read and agree that I <b>must Vacate the fair site by 7PM Sunday</b>   | <b>YES</b>                | Initials: _____ |

Any Additional Notes?